

Commerce & Trade Action Team
Meeting Notes
September 10, 2004

Attendance	John Stoker, Tonia Ritter, Pauline Misjak, Patrick Holland, Joe Pacella, Philip Kazmierski, Tim Hoeffner, Andy Zeigler, Bob Johnson, and Cheryl Rooker
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Meeting Overview <i>(25 words or less)</i>	John Stoker opened the meeting by reviewing the minutes of the previous meeting and they were accepted. John reported on action items from previous meeting. John reported to the group that Sara Smith, MDOT indicated that there will be a one day Summit in December to wrap up Action Teams assignments and there is an upcoming moderators' meeting where more detail will be made available. All team activities should be submitted by November 1. There was discussion on concept of an advisory body.
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Meeting Notes	<ol style="list-style-type: none">1. Team began by revisiting the different groups identified to serve in an advisory capacity to MDOT and the Transportation Commission regarding the use of technology.2. Group discussion centered on for future meeting of the team.3. Skip McMahon, DIBC, presented information on the Detroit Bridge.
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Action Items	<ol style="list-style-type: none">1. Tim to approach Michigan Rail Assoc to make presentation.2. Tonia to invite Jim Byrum, Michigan Agriculture Assoc to make a presentation to the Action Team.3. Tonia to bring in finished presentation for viewing.4. John to provide planning for the final Summit December 15.
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Proposed Agenda Topics For Next Meeting	<ol style="list-style-type: none">1. Identify additional groups to invite into Team meetings for presentations and discussions.2. Draft agenda for the next meeting.3. Establish dates and locations for future meetings.
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Next Meeting Dates	<ol style="list-style-type: none">1. Friday, October 8, 2004, 9:00 a.m. - 12:00 p.m., Brighton TSC
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